

The following is your Personal Wedding Reception Planner. This will allow us to prepare for your reception. Please take a few moments to fill out the form. Should you have any questions, please do not hesitate to give us a call. We will be contact with you the week of your reception to review the planner and make any updates for you. Thank you for your time and we look forward to your special day.

Bride's Name: \_\_\_\_\_ Groom's Name: \_\_\_\_\_

Reception Date: \_\_\_\_\_ Reception Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Time your guests are invited to the reception: \_\_\_\_\_ Time reception is scheduled to end: \_\_\_\_\_

Time you and your bridal party are planning to arrive at the reception: \_\_\_\_\_

Would you like for us to announce the Bride and Groom? YES NO

Would you like for us to introduce the members of your wedding party? YES NO

If "YES", please list the names of your Wedding Party Below:

Usher: \_\_\_\_\_ Usher: \_\_\_\_\_

Flower Girl: \_\_\_\_\_ Ring Bearer: \_\_\_\_\_

Jr. Bridesmaid: \_\_\_\_\_ Jr. Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Bridesmaid: \_\_\_\_\_ Groomsman: \_\_\_\_\_

Maid/Matron of Honor: \_\_\_\_\_ Best Man: \_\_\_\_\_

**How would you like for us to announce You?**

*(for example: Mr. and Mrs. John and Jane Smith, Mr. and Mrs. John Smith, John and Jane Smith)*

Do you have a special song that you would like played when you make your entrance? YES NO

If YES, what song? \_\_\_\_\_

Does the father of the Bride or Groom or anyone else want to say a few words of welcome? YES NO

If YES, who will that be: \_\_\_\_\_

Will the Best Man or Maid/Matron of Honor be making a toast to the Bride and Groom? YES NO

Will someone be giving a blessing before dinner? YES NO

If YES, who will that be: \_\_\_\_\_

Time Dinner is to be served: \_\_\_\_\_

Type of Dinner (circle one) Sit Down Buffet Food Station Other

Will you be cutting your cake? YES NO (circle one) After you enter Before Dinner After Dinner

Please check the dances that you wish to include and indicate the song title and artist for that dance.

First Dance Title: \_\_\_\_\_ Artist: \_\_\_\_\_  
 Bride/Father Title: \_\_\_\_\_ Artist: \_\_\_\_\_  
 Groom/Mother Title: \_\_\_\_\_ Artist: \_\_\_\_\_  
 Parents Title: \_\_\_\_\_ Artist: \_\_\_\_\_  
 Wedding Party Title: \_\_\_\_\_ Artist: \_\_\_\_\_  
 Snowball Dance This is dance where the bridal party is on the dance floor and we will play some Big Band/Swing/50's and 60's music and when we announce "SNOWBALL" the people on the dance floor go out to your guests and bring someone else to the dance floor. This is a great icebreaker!!

Will the Bride be tossing her bouquet? YES NO If YES, is there a special song you would like played? _____  Will the Groom be tossing the garter? YES NO If YES, is there a special song you would like played? _____  Will the Bride and Groom be participating in a Dollar Dance (Optional)? YES NO	<b>DJ Personality Preference</b> <small>(Check all that apply)</small> <input type="checkbox"/> Refined <input type="checkbox"/> Elegant <input type="checkbox"/> Classy <input type="checkbox"/> Wild <input type="checkbox"/> High Energy <input type="checkbox"/> Interactive <input type="checkbox"/> Fun <input type="checkbox"/> Laid Back <input type="checkbox"/> Stimulating
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Please tell us what types of music you would like to hear at your reception

<input type="checkbox"/> Complete Variety	<input type="checkbox"/> Top 40	<input type="checkbox"/> Big Bands	<input type="checkbox"/> 80's Dance	<input type="checkbox"/> 70's	<input type="checkbox"/> Oldies
<input type="checkbox"/> Country	<input type="checkbox"/> Dance	<input type="checkbox"/> Motown	<input type="checkbox"/> 80's Rock	<input type="checkbox"/> Rock	<input type="checkbox"/> R & B
<input type="checkbox"/> Alternative	<input type="checkbox"/> Disco	<input type="checkbox"/> Rap	<input type="checkbox"/> Polka & Waltzes	<input type="checkbox"/> Slow	<input type="checkbox"/> Other

Please list below any songs that you would definitely like to hear


Please list below any songs that you would definitely DO NOT played


Any Special Announcements that you would like to make
